



Dear Prospective Advocate,

Thank you for your interest in being a Voice for children. Last year, Colonial CASA served 149 abused and neglected children in the Williamsburg/James City County and York/Poquoson communities. These children needed a voice. They needed hope. CASA Advocates (CASAs), citizens just like you, provided just that. We appreciate your interest in Colonial CASA and in becoming an advocate for the faces of tomorrow.

The application process consists of a Child Protective Services (CPS) background check, a fingerprint card and Form SP-24 for the FBI criminal background check, and a release for social security verification from DMV. During the course of the application process, we will contact you to set up an interview. Please read the booklet prior to your interview with CASA staff, as the information contained therein will be discussed.

We ask that each Advocate commit him/herself to a minimum of **one full year** of service. All CASAs must be **at least 25 years of age** and are required, by law; to provide the above mentioned releases. The CPS release must be notarized, and our office will be happy to provide that service. *(The fee for processing these background checks is \$45(non-refundable), unless the CASA Program cancels training). Please submit all application documents as soon as they are completed.*

The Volunteer Education Program for prospective CASAs involves about 45 hours of training; approximately 27 hours of classroom; 12 hours on-line training, plus 6 hours of court observation. The sessions will run for a six-week period. Attendance at all sessions is mandatory. Please contact the CASA office for the next available advocate training.

Again, thank you for your interest in Colonial CASA. The community is indeed fortunate that “everyday heroes” like yourself exist.

We look forward to hearing from you.

Sincerely,

A handwritten signature in black ink that reads 'Victoria L. Canady'. The signature is written in a cursive, flowing style.

Victoria L. Canady
Program Director